

# STANTON LACY PARISH COUNCIL

## Draft Minutes of the Ordinary Meeting of Stanton Lacy Parish Council on 17<sup>th</sup> November 2022

**Present:** Cllr Martin Finch (Chair), Cllrs Margaret Davis, Emma Gatehouse, Robin Gatehouse, Phil Jones, Corin Redman and Peter Williams. **In attendance:** Cllr Cecilia Motley (Shropshire Council) and Heather Coonick (Clerk/RFO)

Cllr Finch reported the very sad news of the death of Mr Jack Parker. He had a significant term of office as a Parish Councillor with over 20 years as Chair and also served as a District Councillor. Condolences to his family.

1. **Apologies for Absence and Acceptance of Apologies:** Cllrs Jenna Hosbach and Phil Parker
2. **Declarations of Interest and Dispensations:** None
3. **Public involvement session.** No members of the public were in attendance.
4. **Approve the Minutes of the Ordinary Parish Council Meeting on the 15<sup>th</sup> September 2022**  
**Resolved:** Approve the minutes as a correct record and signed by the Chair.
5. **Planning:** [22/04824/FUL](#) Installation of a ground mounted photovoltaic solar array within the domestic curtilage of The Grove. The Grove 5 Thriftwicket Lane, Haytons Bent, Ludlow Shropshire SY8 2AU  
**Resolved:** Support the application (unanimous)
6. **Reports From Representatives:**
  - 6.1. Shropshire Council - Cllr Cecilia Motley reported that she has taken over responsibility for healthcare and the integrated care system. The Council are in discussions with the Boundary Commission about the divisional boundaries as they do not want to increase the number of seat by more than 2.
  - 6.2. Village Hall – Cllr Jones reported that the Village Hall had been very busy and there is now an Events Committee. Events have been planned to May 2023. The main doors and some internal doors are due to be replaced and the committee are receiving quotes for the extension for the toilets and kitchen. Christmas parties for both children and adults are being arranged and leaflets have been distributed about the Warm Hub.
7. **Update on SmartWater Roll-out for the Parish:** The Clerk reported that the SmartWater kits have arrived and she was starting to publicise them around the parish. She is able to register them and will then deliver them to households.
8. **Finance:**
  - 8.1. Approve the finance report/ bank reconciliation/ forecast of expenditure: The Lloyds Bank account holds £8,816.71 which reconciled with the Accounts and expenditure was £4,099.75 as of the 7<sup>th</sup> November 2022. Expected expenditure of £250 for D Lewis (Lengthsman) and H Coonick (Clerk for Cilca Training) before the next meeting.  
**Resolved:** Approved the finance report/bank reconciliation/forecast of expenditure.
  - 8.2. Payments: D Lewis (Environmental Maintenance) £85 Inv 252, SmartWater invoice alteration £973.20 including VAT and Defibrillator electricity invoice alteration £378.60 incl VAT.  
**Resolved:** Approve payments
  - 8.3. Agree Additional Online Banking Signatory  
**Resolved:** A bank mandate will be raised to include Cllr Emma Gatehouse as a bank signatory and have online access to the bank account.

8.4. Consider the National Salary Award 2022-23 and annual leave entitlement from 1<sup>st</sup> April 2023:

**Resolved:** As per the Clerk's contract the National Salary Award will be backdated to April 2022 at a rate of £11.21 per hour. In addition a further 1 days annual leave entitlement will be made from 1<sup>st</sup> April 2023. A letter outlining the above will be sent to the Clerk.

8.5. Consider Draft Budget: It was decided to increase the funds held in the general reserve to ensure they are above the minimum recommended levels.

**Resolved:** To consider the budget again at the next meeting and set the precept.

**9. Agree Meeting Dates for 2023:**

**Resolved:** Dates for next year's meetings will be booked with the Village Hall: 19/1/23, 16/3/23, 25/5/23, 20/7/23, 21/9/23 and 16/11/23.

**10. Agenda Items for the next meeting:** a) Adopt Budget and Set Precept

**The next Parish Council meeting will be held on 19<sup>th</sup> January 2023 at 7.30pm.**

**Copies of the agenda and minutes are available from the Clerk, Heather Coonick:**

**[www.stantonlacyparish.org](http://www.stantonlacyparish.org) email: [stantonlacypc@gmail.com](mailto:stantonlacypc@gmail.com) Tel: 07817607355**

**Signed by the Chair:**

**Date**